



**Select School of Motoring (Wales) Ltd instructors are self-employed franchisees.  
The contract between the instructor and the client is subject to the following terms and conditions.**

It is hereby expressly agreed that this contract is made solely between the instructor, as principal, and the client. In making any bookings, supplying any information or documentation to the client, and processing any payments Select school of Motoring (Wales) Ltd acts as agents of the instructor, and accordingly, the client acknowledges that neither party can have any liability in respect of any matter which is subject to contract between the client and the instructor.

#### **Payment & Methods of Payment**

The driving instructor shall provide you the client with driving tuition at the rate per hour as per the standard price list. Payment for tuition should be made at the beginning of each lesson to the instructor by cash, alternatively in advance by cheque to the instructor or credit/debit card to our office in Swansea. Select School of Motoring cannot accept any responsibility for any payments of cash made, or cheques made payable to the instructor. Unpaid cheques will incur a £30 administration fee.

#### **Lesson Cancellations**

Lesson cancellations can only be made by the client directly with the instructor at least 24hrs prior to the commencement of the lesson, otherwise full payment is required. A text message is acceptable but must be received by the instructor within the time period. A medical note is required under 24hrs notice to avoid loss of tuition fee.

#### **Lesson Duration**

All matters relating to the timing, location and duration of individual lessons shall be subject to agreement between the instructor and the client.

#### **Driving Licence**

You must hold a current and valid driving licence, provisional or full and be able to produce it on or before the first lesson and anytime thereafter.

#### **Car Insurance**

The tuition car is fully insured for tuition and driving tests with a reputable insurer, for further details contact your instructor as this is not arranged through Select School of Motoring (Wales) Ltd and is the responsibility of the instructor.

#### **Driving Tests**

Your driving instructor reserves the right in the interest of safety to withdraw the use of the driving tuition vehicle if in his/her opinion the client is not ready for a practical test. The DSA have the right whilst a test is being conducted to have a senior examiner present in the tuition vehicle to ensure the test is being conducted correctly. The senior examiner is only watching the examiner not the candidate.

#### **Instructor Checks**

The Approved Driving Instructor is check tested by the DSA periodically, therefore a representative of the DSA or Select School of Motoring (Wales) Ltd may be present in the tuition vehicle during lessons. This is a requirement in the interest of our clients to ensure that the instructor maintains a good standard of instruction. He/she will only be observers and the lesson will carry on as normal.

#### **General**

Any pupil engaging in behavior that is classed as anti-social i.e using threatening language or causing alarm or distress will have their lesson terminated. If you are perceived to be unfit to drive through ill health, or under the influence of drugs (prescribed or illegal) or alcohol the lesson will also cease immediately. No refunds will be given.

#### **Complaints**

Complaints must be made in the first place to the instructor concerned. If the matter cannot be resolved with the instructor then you must put it in writing with 10 days of the incident you are complaining about to our office in Swansea. We will reply within 5 days of receiving the complaint.

Signed: Instructor

Name:

Date:

Pupil

Name:

Date:

**Select School of Motoring (Wales) Ltd  
20 Goetre Bellaf Road, Dunvant, Swansea, SA2 7RL – Tel: 01792 426108  
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